



CITY OF PANAMA CITY SIGN AND DEVELOPMENT QUESTIONNAIRE

Business Name: _____

Email Address: _____

Business Address: _____

What is the proposed business? _____

What was the previous use of this location? _____

(A change of Use/Occupancy approval may be required from EPCI, the City's Building Services Contractor or the City's Planning Department.)

Please circle your answer.

Has the building been vacant longer than 6 months?

Yes

No

Has ownership changed?

Yes

No

Do you plan to alter/modify the building or site (including trees)?

Yes

No

If yes, are you enlarging the building or adding impervious parking area?

Yes

No

Please explain the extent of the alterations (a Development Order may be required): _____

Will the business have a sign?

Yes

No

If yes, a Development Order is required for all new signs or modifications to existing signs.
(Please submit drawings for approval. Signs require a Development Order.)

Is the property located in a Community Redevelopment Area (CRA)?

Yes

No

(If yes, special guidelines may need to be followed for construction/renovations/signage.)

Does the site have **Off-Street Parking**?

Yes

No

(Off-Street Parking is defined as parking located on the property and **Does Not Include** the road/street right-of-way.)

If yes, how many designated parking spaces are provided for this location? _____ Are they paved or hard surfaced? _____

If no, how will parking be addressed? _____

Please provide a Site Plan showing the number and location of the parking spaces.

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BAR/RESTAURANT ONLY:

Is this an existing bar/restaurant?

Yes

No

If yes, how many existing seats? _____

Will there be new seating added?

Yes

No

If yes, how many new seats? _____

Have there been any improvements to the property within the last 6 months?

Yes

No

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FOR NEW OR NEWLY REMODELED BUILDINGS:

Has Certificate of Acceptance been issued by the City?

Yes

No

(If no, the business license will not be approved until a Certificate of Acceptance has been issued.)

By signing below I understand that I am not permitted to open/operate my business until the local business license is issued and violation of Sec.7-29 will result in fines and/or my application being DENIED.

Applicant Signature _____

Date _____